

Database Austin

Brzi početak: menadžeri skloništa

Open Source Shelter Management



ossm@dbaustin.com www.dbaustin.com

28. septembar 2022

Sadržaj

Dobrodošli!	3	Početak
rada	3	
Snalaženje	4	Zapisnik
o izbjeglicama	5	
Dodavanje nove izbjeglice	6	
Izbjeglica samac	6	
Dodajte izbjeglicu Porodica	7	Upravljanje
boravkom izbjeglica	8	Prijava
izbjeglice	8	Dodavanje
istorijskog boravka	9	
Transferi	10	
Odjava	11	
Usluge	12	
Voditelji slučaja / Stručni kontakti	13	
Medijateka	13	Block
Utilities	14	Unos u
dnevnik	14	
Usluge	15	
Provjera van	15	Izveštaji i
spiskovi	16	
Rosteri	16	Dnevnik
skloništa	17	Završna
misao	18	

Dobrodošli!

Dobrodošli u Open Source Shelter Manager (OSSM). Nadamo se da će vam ovaj program pomoći da upravljate podacima vašeg skloništa dok obavljate vitalni zadatak pomoći izbjeglicama.

Ovaj vodič će pomoći menadžerima skloništa da brzo počnu upravljati izbjeglicama koristeći OSSM.

Ako su vam potrebni puni detalji za OSSM Shelter Manager program, posjetite korisničke vodiče na <https://www.dbaustin.com/blog/refugee-shelter-manager/users-guide/>

Počinjemo

Da biste koristili OSSM, obratite se administratoru vašeg sistema. Oni će vam pružiti:

- korisničko ime i lozinka (oni će također konfigurirati skloništa kojima možete pristupiti)
- web adresa OSSM aplikacije

Kao menadžer skloništa, možete upravljati dokumentacijom o izbjeglicama, dodjelom soba, generirati popise i snimati dnevne aktivnosti svojih skloništa.



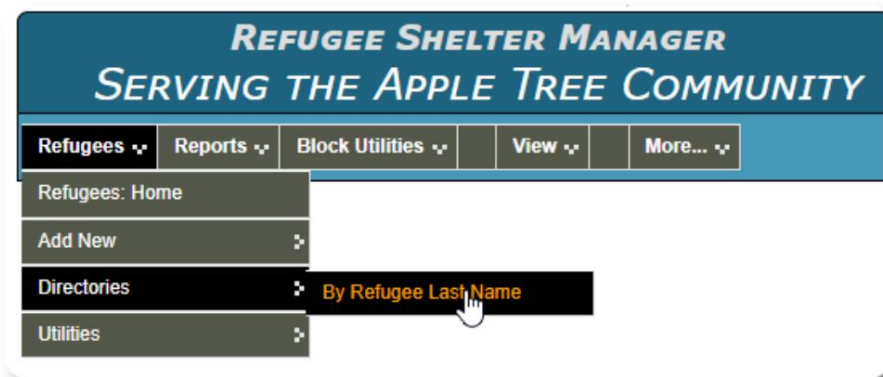
Nakon što se prijavite, prvo birate sklonište s kojim želite raditi.

Ako ustanovite da trebate raditi s drugim skloništem, idite na karticu Pogled i odaberite drugo sklonište.

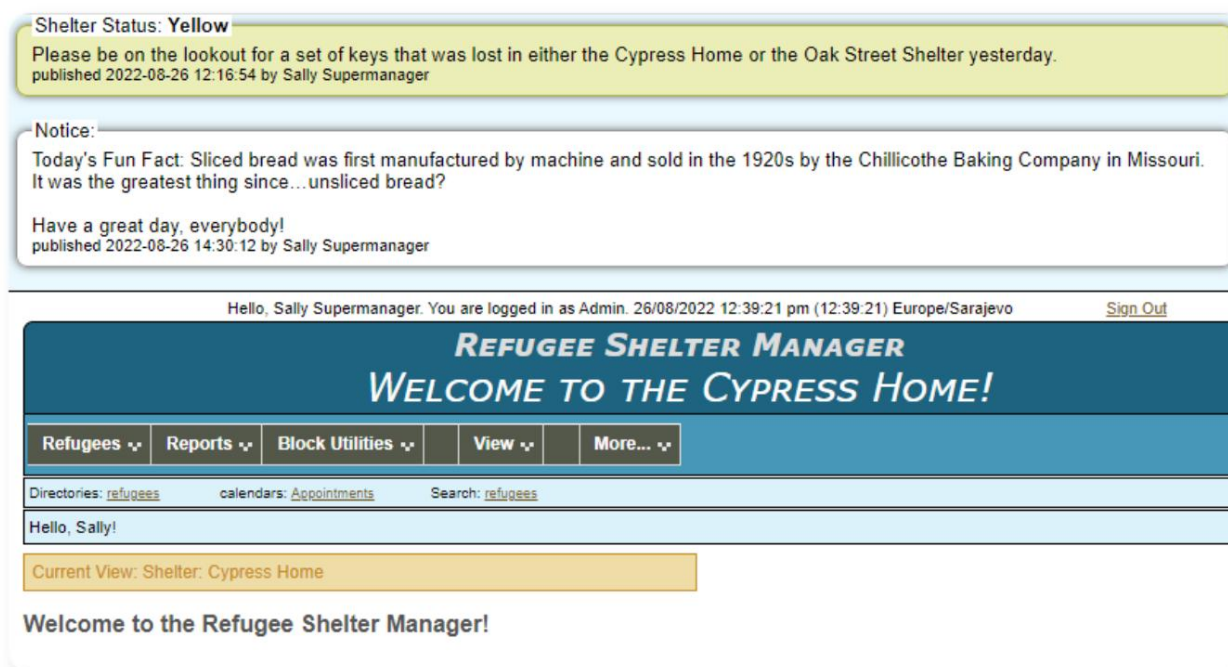


Getting Around

Možete brzo da se krećete korišćenjem padajućih veza pri vrhu vašeg OSSM ekrana.




Administrator vašeg skloništa može postavljati upozorenja i obavještenja koja će se pojaviti na vrhu svakog ekrana.



The Refugee Record

Evidencija o izbjeglicama vam omogućava da vidite i upravljate mnogim aspektima boravka izbjeglice u vašoj organizaciji.

Zapis je organiziran u različite kartice.



Da proširite odjeljak, kliknite na  ikonu.



Većina ovih odjeljaka je



jednostavna. Molimo posjetite glavni korisnički vodič za detalje o svakom dijelu.



REFUGEE RECORD [Edit refugee record](#)



Client ID: 000001
Name: Andrew A. Adams (Male)
Enrollment Date: 01/07/2022
Gender: Male
Language (primary): Belarusian
Language (secondary): Russian
Birth Date: 1/7/1974 (48 years old)
Address: 2345 Nasturtium Budding Beans, BY-HM BY
Email:
Phone:
Attributed To: Director
Bio: You can add notes here.



  SHELTER STAYS (9 STAYS) **CURRENT GUEST** (APPLE TREE SHELTER / #01-202)



  HOUSEHOLD [View Household](#)



  RELATIONSHIPS (4) [Add new relationship](#)



  APPOINTMENTS (SHOWING 2 OF 2) [Add appointment](#) [View all](#)


  SHELTER SERVICES [Add services](#)



  JOURNAL/LOG (SHOWING 5 OF 6) [Add journal entry](#)



  CASE MANAGERS (1)



  CASE MANAGER LOGS (1)



  PROFESSIONAL CONTACTS (3)



  PROFESSIONAL CONTACT LOGS (2)



  INCIDENT REPORTS (4) [Add incident report](#)

  PERSONALIZED TABLES (3)

  GROUP MEMBERSHIP (3)

  IMAGES (1) [Add new image](#) [View all images](#)

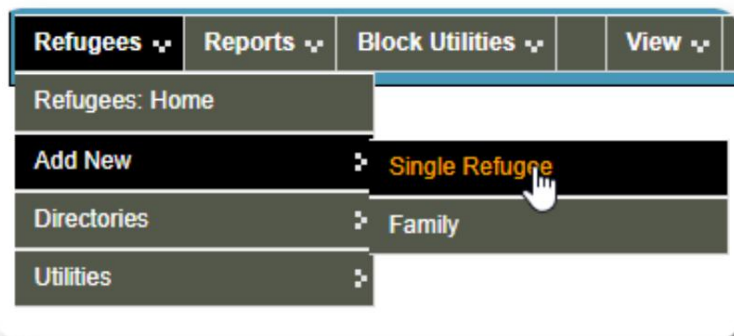
  DOCUMENTS (1) [Add new pdf](#) [View all pdfs](#)

  RECORD INFORMATION

Dodavanje nove izbjeglice

Single Refugee

Menadžeri skloništa mogu dodati nove izbjeglice. Kada dodajete novu izbjeglicu, dajete osnovne informacije. Detalji o boravku, odnosima, uslugama, itd. izbjeglice se zatim vode iz evidencije o izbjeglicama.



ADD NEW REFUGEE

clientID: *new*

Refugee First Name*:

Refugee Middle Name:

Refugee Last Name:

Birthdate*: date format: dd/mm/yyyy

Date entered in program*: date format: dd/mm/yyyy

Gender*: Male Female Non-Binary Unknown

Language (primary):

Language (secondary):

Refugee Bio:

Address 1:

Address 2:

City:

Country*:

State/Province*:

Zip/Postal Code:

Email:

Phone:

Cell:

Attributed To:

[Add Refugee](#)

Kada zapis bude sačuvan, bićete vraćeni na evidenciju izbeglica. Odavde možete dodati boravak u skloništu, sastanke, unose u dnevnik, itd.

Refugees | Refugee Record

The client record was added

REFUGEE RECORD [Edit refugee record](#)

Client ID: 000013
 Name: Aiyla Z. Yilmaz (Female)
 Enrollment Date: 04/08/2022
 Gender: Female
 Language (primary): Turkish
 Language (secondary): English
 Birth Date: 18/8/1976 (46 years old)
 Address: 800 W. Ave
 Adana, TR-01 TR
 Email: Aiyla@test.com
 Phone: +90 555-123456 (cell)
 Attributed To: Walk-in
 Bio:

SHELTER STAYS (0 STAYS)

HOUSEHOLD [View Household](#)

RELATIONSHIPS (0) [Add new relationship](#)

APPOINTMENTS (SHOWING 0 OF 0) [Add appointment](#) [View all](#)

Dodajte izbjegličku porodicu

Također možete dodati izbjegličku porodicu u isto vrijeme.

Prvo odredite broj članova porodice:

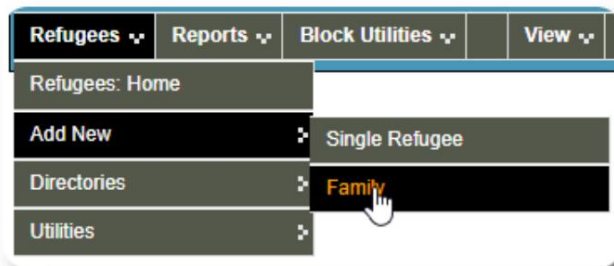
Refugees | Add New Refugee Family

ADD NEW REFUGEE FAMILY

Number of Family Members*:

[Next =>](#)

Sada možete dodati sve podatke o članovima porodice. The prvi upis će biti glava domaćinstva



ADD NEW REFUGEE FAMILY

Head of Household

First Name*:

Middle Name*:

Last Name*:

Birthdate*: date format: mm/dd/yyyy

Gender*: Male Female Non-Binary Unknown

Family Member 2

First Name*:

Middle Name*:

Last Name*:

Birthdate*: date format: mm/dd/yyyy

Gender*: Male Female Non-Binary Unknown

Family Member 3

First Name*:

Middle Name*:

Last Name*:

Birthdate*: date format: mm/dd/yyyy

Gender*: Male Female Non-Binary Unknown

Date entered in program*: date format: mm/dd/yyyy

Language (primary):

Language (secondary):

Refugee Bio:

Sada možete dodati sve prodične odnose nakon što dodate porodičnu evidenciju izbjeglice.

Refugees | Record | Relationships

The refugee family was added.

FAMILY RELATIONSHIPS: THE PAPA JONES HOUSEHOLD

PAPA JONES (REFUGEEID: 000035)

Papa Jones	is	Father	to	Baby Dumpling Jones
Papa Jones	is	Husband	to	Mama Jones

BABY DUMPLING JONES (REFUGEEID: 000037)

Baby Dumpling Jones	is	Daughter	to	Papa Jones
Baby Dumpling Jones	is	Daughter	to	Mama Jones

MAMA JONES (REFUGEEID: 000036)

Mama Jones	is	Wife	to	Papa Jones
Mama Jones	is	Mother	to	Baby Dumpling Jones

[Save Relationships](#)

Upravljanje boravkom izbjeglica

Boravkom u skloništu upravlja se iz evidencije izbjeglica. Možeš:

- dodati novi boravak
- premjestiti trenutnog stanara u novu sobu ili novo sklonište
- odjaviti trenutnog stanara
- dodati historijski boravak (boravak za izbjeglicu koji je ostao i odjavio se u nekom trenutku u prošlosti)

SHELTER STAYS (0 STAYS)

Add new stay:

No stays

Add historical stay:

Utility to add past stays for this refugee

Prijava izbjeglice

Provjerimo novu izbjeglicu u Apple Street Shelter:

SHELTER STAYS (0 STAYS)

Add new stay:

Bit ćete vraćeni na evidenciju izbjeglica. Oni su sada navedeni kao trenutni gosti i pojavit će se na odgovarajućem spiskovi.

CHECK IN

refugeeID: 00013

Name: Yilmaz, Ayla

Birthday/Age: 18/8/1976 (46 years old)

Address: 800 W. Ave
Adana, TR-01 TR

Shelter: Apple Tree Shelter
123 Apple Blossom
Sarajevo Canton
Sarajevo, 78123

Check-in Date*:
date format: dd/mm/yyyy

Check-in Notes:

Room Selection:

	roomID	Rooms at Apple Tree Shelter	Max / Current Occupancy
<input type="radio"/>	00001	#01-100	6 / 0
<input checked="" type="radio"/>	00002	#01-101	5 / 0
<input type="radio"/>	00003	#01-200	4 / 0
<input type="radio"/>	00004	#01-202	6 / 0
<input type="radio"/>	00005	#02-100	5 / 0
<input type="radio"/>	00006	#02-108	4 / 0

Ako se prijavljujete kod voditelja domaćinstva, po želji možete prijaviti cijelu porodicu:

CHECK IN

Name: Jones, Papa

refugeeID: 00035

Household: Head of Household

Birthday/Age: 6/9/1982 (40 years old)

Address: DZ-30 DZ

Shelter: Apple Tree Shelter
123 Apple Blossom
Sarajevo Canton
Sarajevo, BA-BRC 78123 BA

Check-In Date*:
date format: mm/dd/yyyy

Check In Household?: (check to include entire household)

Check-in Notes:

Room Selection:

	roomID	Rooms at Apple Tree Shelter	Max / Current Occupancy
<input type="radio"/>	00005	AT 1-100	6 / 0
<input checked="" type="radio"/>	00006	AT 1-104	7 / 0
<input type="radio"/>	00007	AT 1-133	8 / 0
<input type="radio"/>	00008	AT 2-100	5 / 0

Dosije o izbjeglicama sada odražava prijavu:

SHelter STAYS (1 STAY) **CURRENT GUEST** (APPLE TREE SHELTER / #01-101)

Check-out Transfer refugee: Apple Tree Shelter Continue

Stay History for Aiyla Yilmaz

stay ID	Check In	Check Out	Duration	Location/Xfers		
00031	11/08/2022 (Thu)	(current)	16	Location/Room	In	Out
				Apple Tree Shelter #01-101	11/08/2022 (Thu)	(current)

Add historical stay: Apple Tree Shelter Continue
Utility to add past stays for this refugee

Dodavanje historijskog boravka

Ako je ova izbjeglica ranije boravila u vašem skloništu i želite ažurirati svoju evidenciju, možete koristiti funkciju povijesnog boravka.

Add historical stay: Apple Tree Shelter Continue
Utility to add past stays for this refugee

HISTORICAL STAY

refugeeID: 00013

Name: Yilmaz, Aiyla
 Birthday/Age: 18/8/1976 (46 years old)
 Language: Turkish / English
 Address: 800 W. Ave
 Adana, TR-01 TR
 Current Residence: Apple Tree Shelter / #01-101
 Location / Historical Stay: Apple Tree Shelter
 123 Apple Blossom
 Sarajevo Canton
 Sarajevo, 78123

Check In Date: 01/06/2022
date format: dd/mm/yyyy

Check Out Date: 21/06/2022
date format: dd/mm/yyyy

Stay Notes:

Room:

	roomID	Rooms at Apple Tree Shelter	Max / Current Occupancy
<input type="radio"/>	00001	#01-100	6 / 0
<input type="radio"/>	00002	#01-101	5 / 0
<input type="radio"/>	00003	#01-200	4 / 0
<input type="radio"/>	00004	#01-202	6 / 0
<input checked="" type="radio"/>	00005	#02-100	5 / 0
<input type="radio"/>	00006	#02-108	4 / 0

Add Historical Stay

Obrazac povijesnog boravka vam omogućava da odredite sobu, datum dolaska i datum odjave.

Istorijski boravak sada se ogleda u dokumentaciji izbjeglica. Boravak će se odraziti u raznim izvještajima i spiskovi.

SHelter STAYS (2 STAYS) **CURRENT GUEST** (APPLE TREE SHELTER / #01-101)

Check-out Transfer refugee: Apple Tree Shelter Continue

Stay History for Aiyla Yilmaz

stay ID	Check In	Check Out	Duration	Location/Xfers			
00031	11/08/2022 (Thu)	(current)	16	Location/Room	In	Out	Notes
				Apple Tree Shelter #01-101	11/08/2022 (Thu)	(current)	
00032	01/06/2022 (Wed)	21/06/2022 (Tue)	20	Location/Room	In	Out	Notes
				Apple Tree Shelter #02-100	01/06/2022 (Wed)	21/06/2022 (Tue)	(historical)

Add historical stay: Apple Tree Shelter Continue
Utility to add past stays for this refugee

Transferi

Trenutne goste možete prebaciti iz jedne sobe u drugu, ili iz jednog skloništa u drugo.

SHELTER STAYS (2 STAYS) **CURRENT GUEST** (APPLE TREE SHELTER / #01-101)

[Check-out](#) Transfer refugee: Golden Lily Home [Continue](#)

Iz dosijea izbjeglice odaberite određeno sklonište za transfer i kliknite "Nastavi".

Sada možete odabrati sobu i datum transfera.

TRANSFER

refugeeID: 00013

Name: Yilmaz, Aiyla

Birthday/Age: 18/8/1976 (46 years old)

Address: 800 W. Ave
Adana, TR-01 TR

Shelter: Golden Lily Home
5353 West Main Street
Medjugorje, BA-BIH 234123 BA

Current Location:	Location/Room	In	Out
	Apple Tree Shelter #01-101	11/08/2022 (Thu)	(current)

Transfer Date*:

date format: dd/mm/yyyy

Transfer Notes:

Transfer to:

	roomID	Rooms at Golden Lily Home	Max / Current Occupancy
<input type="radio"/>	00019	#01-100	5 / 0
<input type="radio"/>	00020	#01-101	7 / 0
<input type="radio"/>	00021	#02-100	6 / 0
<input checked="" type="radio"/>	00022	#02-202 Room has a crib	5 / 0

[Transfer](#)

Evidencija o boravku izbjeglice sada se ažurira sa transferom. Izveštaji o zauzetosti i spiskovi će odražavati transfer.

SHELTER STAYS (2 STAYS) **CURRENT GUEST** (GOLDEN LILY HOME / #02-202)

[Check-out](#) Transfer refugee: Apple Tree Shelter [Continue](#)

Stay History for Aiyla Yilmaz

stay ID	Check In	Check Out	Duration	Location/Xfers
00031	11/08/2022 (Thu)	(current)	16	Location/Room
				In
				Out
				Notes
				Golden Lily Home #02-202
				22/08/2022 (Mon)
				(current)
				Apple Tree Shelter #01-101
				11/08/2022 (Thu)
				22/08/2022 (Mon)
00032	01/06/2022 (Wed)	21/06/2022 (Tue)	20	Location/Room
				In
				Out
				Notes
				Apple Tree Shelter #02-100
				01/06/2022 (Wed)
				21/06/2022 (Tue)
				(historical)

Add historical stay: Apple Tree Shelter [Continue](#)

Utility to add past stays for this refugee

Provjeri

Da biste odjavili trenutnog gosta, kliknite na link "Odjava" na dosijeu izbjeglice.

SHELTER STAYS (2 STAYS) **CURRENT GUEST** (APPLE TREE SHELTER / #01-101)

[Check-out](#) Transfer refugee:

CHECK OUT

refugeeID: 00013

Name: Yilmaz, Aiyla

Birthday/Age: 18/8/1976 (46 years old)

Address: 800 W. Ave
Adana, TR-01 TRCurrent Shelter: Golden Lily Home
5353 West Main Street
Medjugorje, BA-BIH 234123 BA

Current Stay:	Location/Room	In	Out	Notes
	Golden Lily Home #02-202	22/08/2022 (Mon)	(current)	
	Apple Tree Shelter #01-101	11/08/2022 (Thu)	22/08/2022 (Mon)	

Checkout Date*:
date format: dd/mm/yyyyCheck-out Notes:

Sada možete odrediti datum odjave, kao i sve napomene.

Historija boravka izbjeglica sada odražava odjavu.

SHELTER STAYS (2 STAYS)

Add new stay:

Stay History for Aiyla Yilmaz																
stay ID	Check In	Check Out	Duration	Location/Xfers												
00031	11/08/2022 (Thu)	27/08/2022 (Sat)	16	<table border="1"> <thead> <tr> <th>Location/Room</th> <th>In</th> <th>Out</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>Golden Lily Home #02-202</td> <td>22/08/2022 (Mon)</td> <td>27/08/2022 (Sat)</td> <td></td> </tr> <tr> <td>Apple Tree Shelter #01-101</td> <td>11/08/2022 (Thu)</td> <td>22/08/2022 (Mon)</td> <td></td> </tr> </tbody> </table>	Location/Room	In	Out	Notes	Golden Lily Home #02-202	22/08/2022 (Mon)	27/08/2022 (Sat)		Apple Tree Shelter #01-101	11/08/2022 (Thu)	22/08/2022 (Mon)	
Location/Room	In	Out	Notes													
Golden Lily Home #02-202	22/08/2022 (Mon)	27/08/2022 (Sat)														
Apple Tree Shelter #01-101	11/08/2022 (Thu)	22/08/2022 (Mon)														
00032	01/06/2022 (Wed)	21/06/2022 (Tue)	20	<table border="1"> <thead> <tr> <th>Location/Room</th> <th>In</th> <th>Out</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>Apple Tree Shelter #02-100</td> <td>01/06/2022 (Wed)</td> <td>21/06/2022 (Tue)</td> <td>(historical)</td> </tr> </tbody> </table>	Location/Room	In	Out	Notes	Apple Tree Shelter #02-100	01/06/2022 (Wed)	21/06/2022 (Tue)	(historical)				
Location/Room	In	Out	Notes													
Apple Tree Shelter #02-100	01/06/2022 (Wed)	21/06/2022 (Tue)	(historical)													

Add historical stay:
Utility to add past stays for this refugee

Usluge

Voditelj skloništa može svakodnevno evidentirati usluge za vaše goste.

Iz evidencije o izbjeglicama kliknite na link "Dodaj usluge".

SERVICES

refugeeID: 00003

Name: Archer, Art

Birthday/Age: 4/2/1967 (55 years old)

Language: English / Spanish

Address: 123 Elm
Apt 123
Springfield, US-TX 123456 US

Current Residence: Apple Tree Shelter / #02-100

Date of Service*: 27/8/2022
date format: dd/mm/yyyy
Duplicate services per date will be ignored

Services: [Select All](#) [Clear All](#)

<input checked="" type="checkbox"/>	Food
<input type="checkbox"/>	Immigration Assistance
<input checked="" type="checkbox"/>	Internet Access
<input checked="" type="checkbox"/>	Laundry
<input type="checkbox"/>	Legal
<input checked="" type="checkbox"/>	Shower
<input checked="" type="checkbox"/>	Transportation

[Add Services](#)

APPOINTMENTS (SHOWING 4 OF 4) [Add appointment](#)

SHELTER SERVICES [Add services](#)

[Service Log](#)

serviceID	Service	Count
00499	Food	8
00504	Immigration Assistance	7
00501	Internet Access	8
00502	Laundry	6
00503	Legal	6
00500	Shower	8
00505	Transportation	8

Odaberite jednu ili više usluga, datum usluge, a zatim sačuvajte zapis.

Listom usluga upravlja administrator pod "Admin / Liste".

Također možete vidjeti kompletnu historiju usluga klikom na "Servis Log" na dosijeu izbjeglice.

APPOINTMENTS (SHOWING 4 OF 4) [Add appointment](#)

SHELTER SERVICES [Add services](#)

[Service Log](#)

serviceID	Service	Count
00499	Food	9
00504	Immigration Assistance	7
00501	Internet Access	9

SERVICE HISTORY

Client ID: 000003

Name: Art A. Archer (Male)

Enrollment Date: 05/07/2022

Gender: Male

Language (primary): English

Language (secondary): Spanish

Birth Date: 4/2/1967 (55 years old)

Address: 123 Elm
Apt 123
Springfield, US-TX 123456 US

Email:

Phone:

Services for Saturday, August 27th, 2022

- Food
- Internet Access
- Laundry
- Shower
- Transportation

Services for Friday, August 19th, 2022

- Food
- Immigration Assistance
- Internet Access
- Shower
- Transportation

Services for Wednesday, August 17th, 2022

- Food
- Internet Access
- Laundry
- Shower
- Transportation

Usluge snimanja se mogu raditi i kao blok funkcija ako pružate iste usluge za grupu ljudi. Ovo je dobra ušteda vremena.

Voditelji slučajeva / Stručni kontakti Iz dosijea izbjeglice

možete dodijeliti voditelje slučaja i profesionalne kontakte. Imajte na umu da voditelji predmeta / profesionalni kontakti moraju imati OSSM račune da bi se pojavili na listi dostupnih kontakata.

Administratori i menadžeri skloništa također mogu vidjeti (samo za čitanje) unose profesionalnih kontakata i voditelja slučajeva.

+ CASE MANAGERS (1)

Case Mangers:

- Campbell, Casey / Social Services

Campion, Charles / Social Services of Freedonia

Add

+ CASE MANAGER LOGS (2)

Sunday, August 28th, 2022

Looked at various issues and concerns raised by Andrew.

Added at 28/08/2022 00:50:58 by Casey Campbell

Friday, August 26th, 2022

Visited with Andrew today and discussed various things.....

Added at 26/08/2022 17:25:21 by Casey Campbell

+ PROFESSIONAL CONTACTS (3)

+ PROFESSIONAL CONTACT LOGS (2)

Media Library

Možete priložiti slike (jpg, gif, png) dosijeu izbjeglice.

Takođe možete učitati dokumente (PDF).

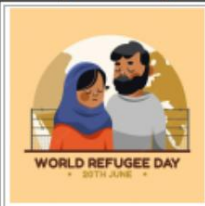
Otpremljenim slikama se mijenja veličina i na sličicu i na veliku rezoluciju. Za prikaz slike u punoj rezoluciji kliknite na sličicu.

Hvala


<https://www.freepik.com/> za uzorke slika.

+ IMAGES (3) [Add new image](#) [View all images](#)


Showing 3 of 3 images



Title:	Sample photo from https://www.freepik.com/
Description:	
Tags:	No tags
Media Date:	28/08/2022
Upload Date:	28/08/2022 18:39:39
Upload File Name:	23-2148952965.png
Other:	



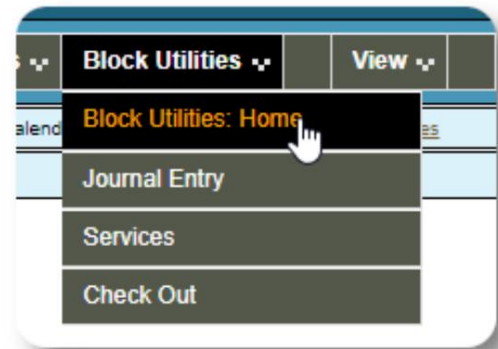
Title:	Sample photo from https://www.freepik.com/
Description:	
Tags:	No tags
Media Date:	28/08/2022
Upload Date:	28/08/2022 18:38:26
Upload File Name:	23-2148955665.png
Other:	



Title:	Sample photo from https://www.freepik.com/
Description:	
Tags:	No tags
Media Date:	28/08/2022
Upload Date:	28/08/2022 18:38:01
Upload File Name:	114360-7309.png
Other:	

Block Utilities

Trebate brzo ažurirati grupu dosijea o izbjeglicama? The Block Uslužni program vam omogućava da brzo ažurirate unose u dnevnik, usluge ili odjava za bilo koju ili sve izbjeglice koje se pojavljuju na bilo kojem popisu.



Prvo biramo datum rasporeda. Moći ćemo primijeniti unos u dnevnik na neke ili sve goste za odabrani datum popisa.

Dnevnik

BLOCK JOURNAL ENTRIES

You will be able to select residents for a given day and add a journal entry.

Shelter: Apple Tree Shelter
123 Apple Blossom
Sarajevo Canton
Sarajevo, 78123

Roster Date*:
date format: dd/mm/yyyy

Check-out Status: Include those who checked out on this date

[Next =>](#)

Zatim biramo goste i dodajemo naš unos u dnevnik.

Reports | Shelter Log

BLOCK OPTIONS: JOURNAL ENTRY

Shelter: Apple Tree Shelter
123 Apple Blossom
Sarajevo Canton
Sarajevo, 78123

Roster Date: 28/08/2022

Journal Entry:
The journal entries will be posted on the roster date.

Refugees:

<input checked="" type="checkbox"/>	Adams, Alice 1/1/2019 (3 years old)
<input checked="" type="checkbox"/>	Adams, Andrew 1/7/1974 (48 years old) Belarusian / Russian
<input checked="" type="checkbox"/>	Archer, Art 4/2/1967 (55 years old) English / Spanish
<input type="checkbox"/>	Azealia, Agnes 28/2/1994 (28 years old) Turkish / English

[\(check all\)](#) [\(clear all\)](#)

[Apply](#)

Upis u dnevniku se sada pojavljuje u evidenciji odabranih izbjeglica, za navedeni datum popisa.

JOURNAL/LOG (SHOWING 5 OF 7) [Add journal entry](#)

[Review refugee journal](#)

Sunday, August 28th, 2022

We visited the Wildflower Center today. The children enjoyed to hikes and the weather was good.

[Edit journal entry](#) [Remove journal entry](#)

Added at 28/08/2022 00:00:00 by Sally Supermanager


Usluge

Sličan proces se koristi za prijavu usluga.

APPLY SERVICES

You will be able to select residents for a given day and apply services to some or all of them.

Shelter: Apple Tree Shelter
123 Apple Blossom
Sarajevo Canton
Sarajevo, 78123

Roster Date*: 
date format: dd/mm/yyyy

Check-out Status: Include those who checked out on this date

[Next =>](#)

BLOCK OPTIONS: SERVICES

Shelter: Apple Tree Shelter
123 Apple Blossom
Sarajevo Canton
Sarajevo, 78123

Roster Date: 28/08/2022

Services:

<input checked="" type="checkbox"/>	Food
<input type="checkbox"/>	Immigration Assistance
<input checked="" type="checkbox"/>	Internet Access
<input checked="" type="checkbox"/>	Laundry
<input type="checkbox"/>	Legal
<input checked="" type="checkbox"/>	Shower
<input checked="" type="checkbox"/>	Transportation

[\(check all\)](#) [\(clear all\)](#)
*Services will be applied for the roster date.
Duplicate services for any refugee on a given date will be discarded.*

Refugees:

<input checked="" type="checkbox"/>	Adams, Alice 1/1/2019 (3 years old)
<input checked="" type="checkbox"/>	Adams, Andrew 1/7/1974 (48 years old) Belarusian / Russian
<input checked="" type="checkbox"/>	Archer, Art 4/2/1967 (55 years old) English / Spanish
<input checked="" type="checkbox"/>	Azealia, Agnes 28/2/1994 (28 years old) Turkish / English

[\(check all\)](#) [\(clear all\)](#)

[Apply](#)

Provjeri

Opet, sličan proces se može koristiti za odjavu jednog ili više gostiju.

BLOCK OPTIONS: CHECK OUT

Shelter: Apple Tree Shelter
123 Apple Blossom
Sarajevo Canton
Sarajevo, 78123

Roster Date: 28/08/2022

Refugees:

<input checked="" type="checkbox"/>	Adams, Alice 1/1/2019 (3 years old)
<input checked="" type="checkbox"/>	Adams, Andrew 1/7/1974 (48 years old) Belarusian / Russian
<input checked="" type="checkbox"/>	Archer, Art 4/2/1967 (55 years old) English / Spanish
<input checked="" type="checkbox"/>	Azealia, Agnes 28/2/1994 (28 years old) Turkish / English

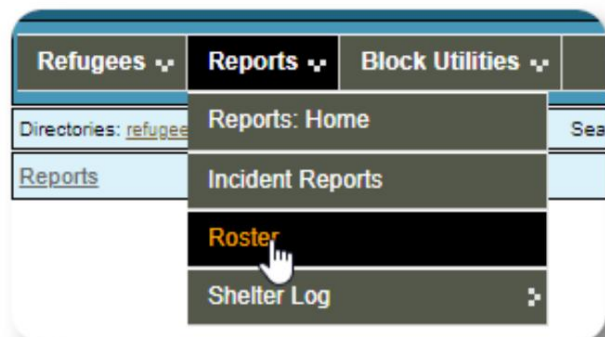
[\(check all\)](#) [\(clear all\)](#)

[Apply](#)

Izveštaji i spiskovi

Rosteri

Rosteri vam daju informacije o gostima u vašim skloništima. Možete pogledati spisak za bilo koji datum.



ROSTER

Shelter: Apple Tree Shelter
123 Apple Blossom
Sarajevo Canton
Sarajevo, 78123

Roster Date*:
date format: dd/mm/yyyy

Check-out Status: Include those who checked out on this date

Evo uzorka spiska.

View as PDF PDF Checkout Report PDF Roster/Page per Refugee/Services

Apple Tree Shelter Wednesday, September 28th, 2022 (includes those who checked out on this date) roster generated 28/09/2022 15:07:06				
Room AT 1-100				
sdID	refugeeID	Name	Age / Gender / Country / Language	Check-in / Check-out / Notes
00011	00020	Jahic, Elnur <i>The Semina Salihovic Household</i>	26/9/1996 (26 years old) / Male Bosnia and Herzegovina Bosnian / English	22/09/2022 - current
00012	00019	Salihovic, Semina <i>Head of Household</i>	24/10/1992 (29 years old) / Female Bosnia and Herzegovina Bosnian	23/09/2022 - current
Room AT 1-104				
sdID	refugeeID	Name	Age / Gender / Country / Language	Check-in / Check-out / Notes
00001	00002	Adams, Alice <i>The Art Archer Household</i>	1/1/2019 (3 years old) / Female Armenia Hungarian / Italian	14/09/2022 - current
Room AT 1-133				
sdID	refugeeID	Name	Age / Gender / Country / Language	Check-in / Check-out / Notes
00005	00003	Archer, Art <i>Head of Household</i>	4/2/1967 (55 years old) / Male Ukraine Ukrainian / German	20/09/2022 - current
Room AT 2-100				
sdID	refugeeID	Name	Age / Gender / Country / Language	Check-in / Check-out / Notes
00009	00008	Smith, Suzy BANNED <i>Head of Household</i>	4/6/1996 (26 years old) / Female Turkey Finnish / Cantonese	13/09/2022 - current

Za bilo koji datum možete pogledati PDF izvještaj o odjavi. Izvještaj će imati jednu stranicu po izbjeglici, sa spiskom svih usluga koje su dobili tokom boravka.



Shelter Log

Možda želite da zabilježite dnevne aktivnosti vašeg skloništa. Možete dodati unose u dnevnik skloništa tokom dana, koji su označeni vremenom i mogu ih vidjeti vaši administratori.

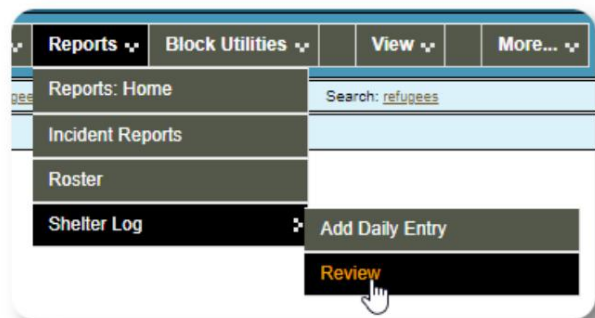
SHELTER LOG ENTRY

Shelter: Apple Tree Shelter
Address: 123 Apple Blossom
Sarajevo Canton
Sarajevo, 78123

Log Entry: We are planning on 14 people for dinner. We are making beans, enchiladas, and rice.

[Add Log Entry](#)


Također možete pokrenuti izvještaj dnevnika skloništa za bilo koji vremenski okvir:





SHELTER LOG ENTRY

Shelter: Apple Tree Shelter
Address: 123 Apple Blossom
Sarajevo Canton
Sarajevo, 78123

Shelter Log Entries: define your report range:

Start*: 01/01/2022 
date format: dd/mm/yyyy

End*: 29/08/2022 
date format: dd/mm/yyyy

predefined time periods: Today 

Don't use a time period for this report

[View Log Entries](#)

Konačna misao

Hvala vam što brinete za muškarce, žene i djecu koji su napustili svoje domovine u potrazi za boljim životom. Nadamo se da vam OSSM može pomoći u vašim dostojnim naporima.

Po riječima pape Franje

Inspirirajte nas, kao nacije, zajednice i pojedince, da vidimo da su oni koji dolaze na naše obale naša braća i sestre.